



University Police Department (UPD)  
(985) 549-2222  
Open 24/7

Dean of Students (DOS)  
(985) 549-3792  
M-Th 7:30am-5pm, F 7:30am-12:30pm  
Summer: M-Th 7am-5:30pm

University Counseling Center (UCC)  
(985) 549-3894  
M-Th 7:30am-5PM, F 7:30am-12:30pm  
Summer: M-Th 7am-5:30pm

Office of Student Advocacy and Accountability (OSAA)  
(985) 549-2213  
M-Th 7:30am-5pm, F 7:30am-12:30pm  
Summer: M-Th 7am-5:30pm

## Crisis Scenarios

- Language about ending one's life
- Evidence or report of self harm
- Substance Use Emergency
- Hearing or seeing things not present-hallucinations
- Physical threats to someone else

For the above scenarios:  
If you lose contact with the individual or they do not wish to accompany you to the UCC, please call UPD immediately for further intervention (985) 549-2222.

### Sexual Assault or Domestic Violence survivor

If this individual does not wish to make a report, seek counseling, or receive medical help:

- offer resources and report at [selu.edu/reportit](http://selu.edu/reportit)

If they demonstrate any risk of harm to self or others:

- escort to UCC or call UPD

**For any crisis scenarios that happen AFTER HOURS, contact UPD at (985) 549-2222 immediately.**

**If you feel anyone's safety is at risk, please call UPD at (985) 549-2222.**



**How to proceed based on what information you have:**

<b>In Person</b>	<b>Written, Email, Social Media</b>	<b>Phone Call</b>	<b>Third Party Report</b>
<ul style="list-style-type: none"><li>• If you and the identified person are safe, escort them to the UCC</li><li>• Please stay to inform the counselor on call of your concerns</li><li>• If the individual is unwilling to go with you to the UCC, call UPD immediately at (985) 549-2222</li></ul>	<ul style="list-style-type: none"><li>• Call UPD immediately at (985) 549-2222</li><li>• Forward all supporting documentation to <a href="mailto:police@southeastern.edu">police@southeastern.edu</a></li></ul>	<ul style="list-style-type: none"><li>• Gather as much information as possible:<ul style="list-style-type: none"><li>◦ Name</li><li>◦ Location</li><li>◦ W#</li><li>◦ Anyone with them?</li><li>◦ Any harm done to self or others?</li></ul></li><li>• Contact UPD immediately at (985) 549-2222 on another phone line<ul style="list-style-type: none"><li>◦ Flag down a colleague to call for you if possible</li></ul></li><li>• Try to keep the individual on the call until help arrives</li></ul>	<ul style="list-style-type: none"><li>• Gather as much information as possible</li><li>• Contact UPD at (985) 549-2222</li></ul>

**After reporting to UPD or UCC, complete the Report It form at [www.selu.edu/reportit](http://www.selu.edu/reportit)**

**What to do and say with someone in crisis:**

- **How can I best help you right now?**
- **You are not alone in this. I am here for you.**
- **Are you thinking about suicide?**
- **Can I walk with you to the Counseling Center so we can have someone help you?**
- **If you have experienced this before, what has helped you?**
- **Explain they are not in trouble; UPD is a resource for everyone's safety.**
- **Take a deep breath yourself.**
- **Offer genuine listening without judgment.**
- **Ask questions about their experience.**

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