

# Welcome to the NEW Weave®

## Did you know?

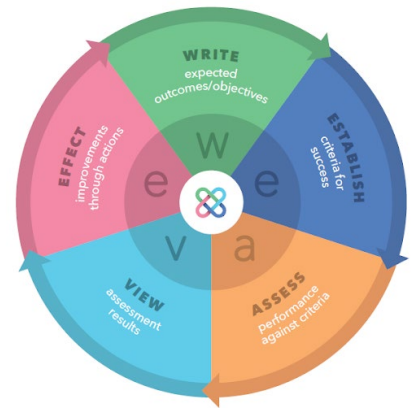
Weave was created by educators, for educators. Born in an assessment office at Virginia Commonwealth University in 2003 to streamline assessment and accreditation, Weave has helped over 500 institutions in 52 countries since 2006.

We are still staffed by higher education professionals today - our team has over 100 years collective experience to create practical solutions for our customers.

**WEAVE means something!** It is an acronym for the assessment process, which we also apply to our work. We listen to your feedback and combine it with research to continuously improve our software and services!

Improvement, Simplified

Captures an assessment and planning cycle in which you...



## Benefits of the NEW Weave



### What your colleagues are saying



"The new interface streamlines the assessment reporting process for faculty and helps them connect assessment pieces."

"This is... kind of fun!"

"It's very straightforward and is so much simpler than WEAVEonline."

Previous WEAVEonline challenge	Solution in the new Weave
Navigation dropdowns too complex	✓ Individualized project list with immediate access
Many, many clicks in data entry	✓ Autosave, light boxes, fewer radio buttons
Cycles/Orphans	✓ Open at any time, NO orphans, easy clone feature
Document storage in separate area	✓ Intuitive and inside each plan
Text editing results in formatting issues	✓ Straightforward and consistent
Limited reporting choices	✓ Ad hoc reporting
Attachments not viewable offline	✓ Reports .zip folder with attachments
Renaming fields cumbersome	✓ NEW templates feature to customize fields (including Strategic Planning)
Limited accreditation area (Affirm for SACS)	✓ NEW Accreditation area for regional & programmatic (including Program Review)
Very manual/no integration	✓ Clone feature & open API for integration

### Terminology Crosswalk

	
Entity	Project
Cycle	Reporting Period
Alignment	Supported Initiatives
Document Repository	Attachments
DAR (Detailed Assessment Report)	Page View Report

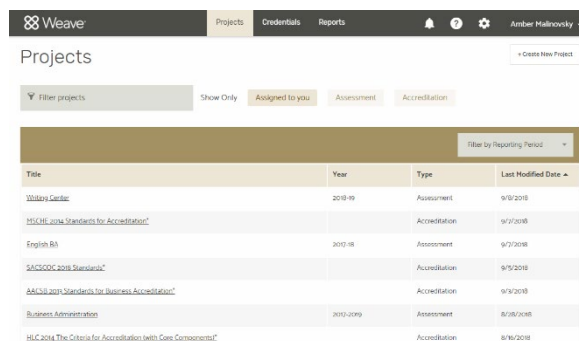
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## Let's get started!

### Logging in

1. Go to <http://app.weaveeducation.com/>
2. Enter your username and password (username is typically whatever is before the @ in your email address). Use self-service options for resetting.



The screenshot shows the Weave web application interface. At the top, there is a navigation bar with 'Weave' logo, 'Projects', 'Credentials', and 'Reports' tabs. Below the navigation bar, there is a 'Projects' section with a '+ Create New Project' button. A filter bar allows users to filter projects by 'Show Only', 'Assigned to you', 'Assessment', and 'Accreditation'. A table lists various projects with columns for Title, Year, Type, and Last Modified Date.

Title	Year	Type	Last Modified Date
Wetland Center	2018-19	Assessment	9/12/2018
MSCHE Core Standards for Accreditation*		Accreditation	9/27/2018
English BI	2017-18	Assessment	9/27/2018
SACS-COC 2018 Standards*		Accreditation	9/19/2018
AACSB 2017 Standards for Business Accreditation*		Accreditation	9/18/2018
Business Administration	2017-2019	Assessment	8/28/2018
ILC 2014 The Criteria for Accreditation (with Core Component)*		Accreditation	8/16/2018

### Editing an existing project

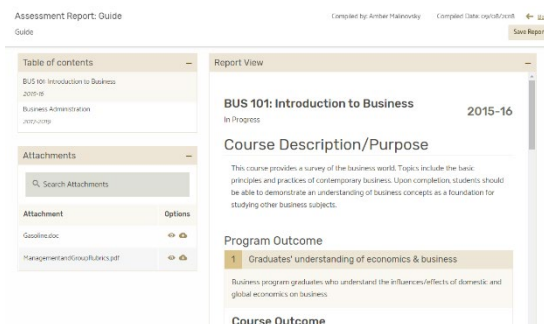
1. From your Project Dashboard click on an existing project (if you need to create a new one, see below).
2. Click on "Expand All" to see what has been entered.
3. Edit or add text by clicking in any field; click outside a field to save. Note: Weave has customizable templates! If you need different field names, talk to your Weave Administrator.
4. Add additional items (Outcomes, Action Plans/Items, Measures, etc.) using the +Add buttons. Don't forget to align with Supported Initiatives when adding an outcome!
5. Add additional team members if needed.
6. Upload relevant documents in the Attachments area at the bottom of the page.

### Creating a new project

1. On your Project Dashboard, click on "Create New Project"
2. Choose "A completely new project" (i.e. totally blank) or "New version of an existing project" (i.e. clone another project).
  - a. A completely new project: Choose a template type, name your project, and select a reporting period. Then resume step 3 above.
  - b. New version of an existing project: Select the project/year you want to clone, click Next. Then edit title if needed and choose a new reporting period. Then resume step 3 above.

### Running reports

1. Choose Reports from the top navigation bar.
2. Select Assessment from the dropdown and click Next.
3. Open a saved report or click on Create New Report.
4. Creating a new Report:
  - Select type (Page View is comprehensive, Table View nests targets and findings in a table).
  - Give your report a name and description. Click Next.
  - Filter project list if needed, then select projects you want included in the report.
  - Ad hoc selections: choose the fields you want included. Click Compile Report.
  - Preview the report. If you want to keep it, click Save Report. After rendering it will be available on your Saved Reports page; you can download the PDF and attachments if desired.



The screenshot shows the 'Assessment Report: Guide' interface. It includes a 'Table of contents' on the left and a 'Report View' on the right. The report view displays details for 'BUS 101: Introduction to Business' for the year 2015-16, including a course description and program outcome.

Table of contents	Report View
BUS 101: Introduction to Business 2015-16 Business Administration 2017-2019	<b>BUS 101: Introduction to Business</b> 2015-16 In Progress <b>Course Description/Purpose</b> This course provides a survey of the business world. Topics include the basic principles and practices of contemporary business. Upon completion, students should be able to demonstrate an understanding of business concepts as a foundation for studying other business subjects. <b>Program Outcome</b> 1 Graduates' understanding of economics & business Business program graduates who understand the influences/effects of domestic and global economics on business. <b>Course Outcome</b>

**Other things you can do in Weave:** Grant tracking/assessment, accreditation (regional and discipline specific), faculty/staff self-assessment, course level assessment, strategic plan tracking, program review, gen ed as a program assessment, state reports, peer review, collaboration, faculty credentialing, access learning community resources – so many possibilities!

**Need Help?** Login and use the  icon to search Help Articles or contact Support!