



Student Technology Fee Committee Meeting Minutes

Date: March 15, 2022

To: Student Technology Fee Committee

From: Mike Asoodeh, CIO

Minutes from the March 15, 2022 Student Technology Fee Committee meeting are as follows:

In Attendance: Committee members – L’Oreal Williams, Zachary Poche, Sierra Lewis, Kayla Williams, Mike Asoodeh, Jeff Temple and Eric Summers. Baileigh Picou gave her proxy to L’Oreal Williams. Donna Methvien gave her proxy to Mike Asoodeh. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 1:00 p.m.

- The **February 15, 2022** meeting minutes were reviewed. L’Oreal Williams made a motion to approve the minutes. Zachary Poche seconded the motion. The vote was 9-0 in favor of approving this motion.
- **Reports on Action Items:**
 - **Software Installation** – Donna Methvien did see to it that the software was installed.
 - **Small Projects** – Shannon Sciortino did notify the grant recipients.
- **Request to Surplus Equipment** – Dr. Asoodeh presented a request from Donna Methvien to surplus old/obsolete equipment. L’Oreal Williams made a motion to approve surplus the equipment. Eric Summers seconded the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Donna Methvien will see that the equipment is surplus.**
- **2022/2023 Proposed Fund Balance Spending** – Mike Asoodeh presented the proposed Fund Balance Spending for 2022/2023. Eric Summers made a motion to approve the 2022/2023 proposed Fund Balance Spending. Zachary Poche seconded the motion. The vote was 9-0 in favor of approving this motion.
- **2022/2023 STF Budget** – Mike Asoodeh presented the proposed STF Budget for 2022/2023. Eric Summers made a motion to approve the proposed STF Budget for 2022-2023. Zachary Poche seconded the motion. The vote was 9-0 in favor of approving this motion.
- **Generators** – Mike Asoodeh discussed the plan to spend Fund Balance funds on generators to improve our Disaster Recovery efforts. The previous plan had been to put generators in McGehee Hall and Pride Hall. However, the university is considering changing the location for where students are housed during hurricanes from the University Center to Pennington. If this change takes place, it would be more beneficial to put a generator in Pennington than in Pride Hall. The Pennington Center has more space and would require a larger generator, but the Student Technology Fee will not be asked to increase the amount of funding provided. Dr. Asoodeh will keep the committee informed.
- **A motion to adjourn** was made by L’Oreal Williams. Zachary Poche seconded the motion. The vote was 9-0 in favor of this motion. The meeting was adjourned at 1:20 p.m.
- **Next Meeting** – The next meeting will be held April 12, 2022, and will be coordinated by Shannon Sciortino.



Student Technology Fee Committee Meeting Minutes

Approved by SGA President, L'Oreal Williams

Approved by CIO, Dr. Mike Asoodeh