



Student Technology Fee Committee Meeting Minutes

Date: July 20, 2023

To: Student Technology Fee Committee

From: John Burris, CIO

Minutes from the July 20, 2023 Student Technology Fee Committee meeting are as follows:

In Attendance: Committee members – Lacey Johnson, Matt Matthews, Kayla Edwards, Kylie Sutphin, Landen Hindrichs, John Burris, Eric Summers, Jeff Temple, and Becki Starkey were in attendance. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 1:00 p.m.

- The **April 17, 2023** meeting minutes were reviewed. John Burris made a motion to approve the minutes. The vote was 7-0 in favor of approving this motion.
- **Reports on Action Items:**
 - **Dual Monitors for Garrett 80:** Becki Starkey reported that the installation of dual monitors in Garrett 80 is complete.
- **Introduction** – John Burris performed introductions and explained the purpose of the Student Technology Fee, as well as how it operates.
- **Selection of Sub-Committee Members** – Shannon Sciortino provided an overview of the committee's obligations for the fall semester and asked the SGA President to make the appointments to the Fund Balance subcommittee. Lacey Johnson appointed herself and Kayla Edwards to the Fund Balance subcommittee.
- **Surplus Equipment** – Becki Starkey presented a request to surplus old/obsolete equipment. Landen Hindrichs made a motion to approve the request to surplus the equipment. Matt Matthews seconded the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Becki Starkey will see to it that the equipment is surplus.**
- **ADA Workstation** – Becki Starkey informed the committee that the ADA workstation located in Fayard 126 is reaching end of life, and the software on that workstation has expired. She requested \$8,000 to replace this workstation and the accompanying software. Matt Matthews made a motion to approve spending \$8,000 on replacing the ADA Workstation and software. Landon Hindrichs seconded the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Becki Starkey will see to it that the ADA Workstation is replaced.**
- **Modern Campus Content Management System Upgrade** – John Burris presented a request from Marketing and Communications to upgrade Modern Campus. The request is for \$40,000/year. Modern Campus currently costs \$15,000/year. The committee decided to table this item and request that Marketing and Communications look at alternatives and compare prices with other CMSs that include hosting. **Action Item: John Burris will inform Marketing and Communications that this request has been tabled and request they compare prices/features for alternative CMS solutions.**
- **2023-2024 STF Budget Revisions**– John Burris reviewed revisions requested by administration to the 2023-2024 STF Budget. Landen Hindrichs made a motion to approve the revisions to the 2023-2024 STF Budget. Matt Matthews seconded the motion. The vote was 9-0 in favor of approving this motion.



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Landon Hinrichs left the meeting at this time. John Burris refrained from voting during the rest of the meeting so the students would have the majority vote.

- **2023-2025 Student Technology Fee Agreement** – John Burris presented the updated 2023-2025 Student Technology Fee Agreement to the committee. Lacey Johnson made a motion to approve the 2023-2025 Student Technology Fee Agreement. Matt Matthews seconded the motion. The vote was 7-0 in favor of approving this motion. **Action Item: Shannon Sciortino will send the agreement to the President for signature.**
- **A motion to adjourn** was made by Lacey Johnson. Matt Matthews seconded the motion. The vote was 7-0 in favor of this motion. The meeting was adjourned at 1:40 p.m.
- **Next Meeting** – The next meeting will be held during the fall semester, and will be coordinated by Shannon Sciortino.

Approved by SGA President, Lacey Johnson

Approved by Interim CIO, Dr. John Burris