



# Student Technology Fee Committee Meeting Minutes

Date: September 15, 2022

To: Student Technology Fee Committee

From: John Burris, Interim CIO

Minutes from the September 15, 2022 Student Technology Fee Committee meeting are as follows:

**In Attendance:** Committee members – Baileigh Picou, Ke Ron Jackson, Joshua Freeman, Sierra Lewis, Jeff Temple, Becki Starkey, and John Burris were in attendance. Eric Summers gave his proxy to Jeff Temple. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet. John Burris abstained from voting so that the students have the majority vote.

The meeting began at 4:00 p.m.

- The **July 19, 2022** meeting minutes were reviewed. Joshua Freeman made a motion to approve the minutes. Sierra Lewis seconded the motion. The vote was 7-0 in favor of approving this motion.
- **Reports on Action Items:**
  - **Access to the Fund Balance Proposal System** – Shannon Sciortino did request access to the Fund Balance Proposal System for Baileigh Picou and Joshua Freeman.
  - **Surplus Equipment** – Becki Starkey did see to it that the equipment was surplus.
- **Introduction** – John Burris introduced himself and allowed each attendee to introduce themselves as well.
- **Important Dates for Fall Semester** – Shannon Sciortino provided a handout with important dates for the semester, a listing of the student committee members, and the subcommittees to which they have been assigned.
- **Selection of Subcommittee Members**– Baileigh Picou selected the members of the Small and Large/Matching subcommittee. **Action Item: Shannon Sciortino will update the subcommittee members on the Important Dates handout, and provide an updated copy to the committee.**
- **Surplus Computer Request** – Becki Starkey presented a request for 20 surplus computers from the Psychology Department to be used for a Psychology resource lab. Ke Ron Jackson made a motion to approve this surplus computer request. Joshua Freeman seconded the motion. The vote was 7-0 in favor of approving this motion. **Action Item: Becki Starkey will see that the computers are transferred to the Psychology department.**
- **2021-2022 Fund Balance Expenses Related to Network/Wireless** – Shannon Sciortino reported that \$6,773.44 had been spent out of the \$100,000 designated for Network/Wireless in 2021-2022. A fund balance proposal should have been entered to request those funds. The funds were spent as budgeted, however a vote is needed to retroactively approve the Fund Balance expenditure. Ke Ron Jackson made a motion to retroactively approve \$6,773.44 in expenditures from the Fund Balance Network/Wireless funds. Sierra Lewis seconded the motion. The vote was 7-0 in favor of approving this motion.
- **EDURoam** – John Burris presented the EDURoam initiative, which allows students from each of the ULS campuses to have access on all ULS campuses using the credentials from their own campus. The cost to participate in this initiative is \$1,443/year. While the majority of students, faculty and staff would use the



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service during visits to other campuses during sporting events, the primary use of the service would be in disaster recovery situations. We are not ready to move forward with this, but John Burriss requested a preliminary vote on the funding, in the event that Southeastern does decide to participate in the initiative. Baileigh Picou made a motion to preliminarily approve the expenditure. Ke Ron Jackson seconded the motion. The vote was 7-0 in favor of approving this motion. **Action Item: John Burriss will notify Tom Hoover, John Crain, and Sam Domiano that preliminary funding has been approved.**

- **Matching Project Schedule Requires Email Vote** – The schedule for matching projects to be received, reviewed, and reported to Sponsored Research does not line up with the Tech Fee meeting schedule. For this reason, we will need to have the committee participate in an email discussion and vote prior to the next full committee meeting. This will allow us to inform Sponsored Research of the matching grant recipients in time for them to meet their Board of Regents deadlines. We will then take an official vote at the October 20<sup>th</sup> meeting.
- **A motion to adjourn** was made by Sierra Lewis. Baileigh Picou seconded the motion. The vote was 7-0 in favor of this motion. The meeting was adjourned at 4:21 p.m.
- **Next Meeting** – The next meeting will be held on October 20, and will be coordinated by Shannon Sciortino.

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Approved by SGA President, Baileigh Picou

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Approved by Interim CIO, Dr. John Burriss