



Student Technology Fee Committee Meeting Minutes

Date: September 26, 2023

To: Student Technology Fee Committee

From: John Burris, CIO

Minutes from the September 26, 2023 Student Technology Fee Committee meeting are as follows:

In Attendance: Committee members – Lacey Johnson, Kayla Edwards, Kylie Sutphin, Landen Hindrichs, John Burris, and Jeff Temple were in attendance. Matt Matthews gave his proxy to Lacey Johnson. Eric Summers and Becki Starkey gave their proxies to John Burris. Shannon Sciortino was also in attendance. This meeting was conducted electronically via Google Meet.

The meeting began at 4:00 p.m.

- The **July 20, 2023** meeting minutes were reviewed. Jeff Temple made a motion to approve the minutes. The vote was 9-0 in favor of approving this motion.
- **Reports on Action Items:**
 - **Surplus Equipment:** Becki Starkey reported that the units are being sanitized and will be delivered to Surplus in October.
 - **ADA Workstations:** Becki Starkey reported that the computer and software have been ordered.
 - **Modern Campus:** John Burris will report on this item later in the meeting.
 - **STF Agreement for 2023-2025:** Shannon Sciortino reported that the agreement was sent to the President, signed, and returned back to our office.
- **Fall Schedule** – Shannon Sciortino reviewed the Fall 2023 schedule.
- **Surplus Equipment** – Biology requested 12 surplus computers for Biology/Zoology lab at the Livingston Center. We do have enough surplus computers available to fill this request. Lacey Johnson made a motion to approve the request for surplus computers. Jeff Temple seconded the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Becki Starkey will see to it that the computers are installed.**
- **Matching Projects** – Lacey Johnson reported that five projects were submitted requesting \$101,222 in matching funds. The subcommittee recommended funding all five of the projects. Lacey Johnson made a motion to fund all five projects in the amount of \$101,222. Lacey Johnson used Matt Matthews proxy to second the motion. The vote was 9-0 in favor of approving this motion. **Action Item: Shannon Sciortino will notify the grant recipients.**
- **Modern Campus** – John Burris followed up on a request from Marketing and Communications to upgrade Modern Campus. The upgrade includes having our website hosted by Modern Campus instead of hosting it locally, thus improving the reliability of the system during hurricanes and other disasters. Additionally, the upgrade would eliminate the need to renew Site Improve software, which has an annual cost of roughly \$18,600. As requested, Marketing and Communications reviewed alternate products and thus far haven't found an alternate software that will perform as well as Modern Campus for the price. Costs for the first year will run up to \$60,000 due to the inclusion of set up costs, and subsequent years will run approximately \$50,000. Lacey Johnson made a motion to approve paying for the upgrade to Modern Campus. Lacey Johnson used the proxy for Matt Matthews to second the motion. The vote was 9-0 in favor of approving this motion. **Action Item: John Burris will inform Marketing and Communications that this request has approved.**



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- **A motion to adjourn** was made by Lacey Johnson. Lacey Johnson used Matt Matthews proxy to second the motion. The vote was 9-0 in favor of this motion. The meeting was adjourned at 4:16 p.m.
- **Next Meeting** – The next meeting will be held October 12, and will be coordinated by Shannon Sciortino.

Approved by SGA President, Lacey Johnson

Approved by Interim CIO, Dr. John Burris